



Republic of the Philippines
National Irrigation Administration
(Pambansang Pangasiwaan ng Patubig)
Regional Office No. X – Northern Mindanao
Cagayan de Oro City

MINUTES OF THE PRE-BID CONFERENCE

Attendees:

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| ELPIDIO D. LUCERNAS, JR., BAC Chairperson | KENNETH JOHN Y. CELESTIANO, Secretariat Chairperson |
| RUTH D. ANTATICO, BAC Vice-Chairperson | CHRISTIAN N. ASPIRAS, Secretariat Member |
| ANTONIO B. GUJELING, BAC Member | MARY NATALIE E. CASTILLANO, Secretariat Member |
| VILMA A. LOZANO, BAC Member | VAN EMMID ADAO, RIO – Sr. Engineer A/Resource Person |
| JANELE DESIREE J. DIOQUINO, TWG Chairperson | |
| KEVIN J. CHIANG, TWG Member | |
| AIKO M. GUILLERO, TWG Member | |

Via Google Meet:

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| CECILIE Y. CELESTIANO, BAC Member | MARYLL DEVERA, CEST Incorporated Representative |
| REMEGIO B. ANG, RIO – Head, Planning Section/Resource Person | EDNA CRUZ, CEST Incorporated Representative |
| JEPHTY ALBUERA, CEST Incorporated Vice-President | |

The Pre-Bid Conference for the **Consultancy Services on the Conduct of Feasibility Study of Sebasi Small Reservoir Irrigation Project** held at NIA-10 Regional Office Conference Room, Villarin St., Carmen, Cagayan de Oro City was called to order at 9:00 AM on **May 22, 2020** and was presided by BAC Chairperson Elpidio D. Lucernas, Jr.:

| Name of Project | Contract Ref.No. | ABC (Php) | Work Description |
|--|-----------------------|---------------|---|
| 1. Sebasi Small Reservoir Irrigation Project | CS-MOC-FS-2019-SEBASI | 12,819,857.72 | Consultancy Services on the Conduct of Feasibility Study of Sebasi Small Reservoir Irrigation Project |

The BAC Chairperson Lucernas shared to the group the purpose of the Pre-Bid Conference to discuss the technical and financial components of the contract to be bid and address prospective bidders' questions to minimize the occasion of disqualification for non-compliance with the bidding requirements:

1) Business Matters

- BAC Chairperson delegated the reading items to the Secretariat that comprise in the Philippine Bidding Documents (PBD):
 - The Request for Expression of Interest (REI) was hereby presented and reading was delegated by BAC Secretariat Member Aspiras and there were no clarifications from the prospective consultant.
 - The procuring entity shall inform the prospective consultant should there be any changes in the schedule of activities and shall post as well a supplemental bid bulletin.



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- The BAC Secretariat still delegated the readings of Bid Data Sheet and Special Conditions of the Contract while the Terms of Reference was discussed by the Planning Section of NIA-R10. There were no clarifications from the prospective consultant.
 - TWG Chairperson/Resource Person Dioquino then provides a brief discussion on the content of the terms of reference (TOR) and its supplemental TOR's for the project.
- 2) Noted queries/comments/reactions from the BAC, IMO representative and bidders:
- Jephthy Albuera from CEST, Incorporated asked if they can opt to use a device rather than ground survey for the topographic survey & mapping. Planning Section Head/Resource Person Ang emphasized the guidelines stated in the separate terms of reference (TOR) for the topographic survey & mapping. Using of device does not qualify in the guidelines mentioned in terms of reference (TOR).
 - Jephthy Albuera of CEST, Incorporated will inform the procuring entity to whether they will pursue or not the consultancy for the said project.
 - TWG Chairperson/Resource Person Dioquino informed the prospective consultant that derivation is attached in the terms of reference (TOR). Prospective consultant can revise and make adjustments on other items as long as it does not exceed the approved budget for the contract (ABC).
 - BAC Chairperson Lucernas gave emphasis to CEST, Incorporated, they are allowed to present their computation and derivation, provided it will not exceed the approved budget for the contract (ABC). If so exceed, it will be automatically be rejected.
 - Procuring Entity to post for supplemental bid bulletin should there be any changes in the terms of reference (TOR) but as of the moment, the terms of reference (TOR) is good as approved (waiting for approval by Central Office).
 - Ms. Edna Cruz of CEST, Incorporated clarified if there will be families, properties and IPs affected by this project. Planning Section Head/Resource Person Ang answered that there were none as per preliminary investigation of the area.

There being no other remaining topics for discussion, the Pre-bid Conference for the above-mentioned project adjourned 11:05 AM.

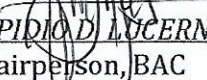
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Checked by:


KENNETH JOHN V. CELESTIANO
Head, BAC Secretariat

Approved by:


ELPIDIO D. LUCERNAS, JR.
Chairperson, BAC