



Republic of the Philippines  
**National Irrigation Administration**  
(Pambansang Pangasiwaan ng Patubig)  
**Regional Office No. X – Northern Mindanao**  
Cagayan de Oro City

**MINUTES OF THE PRE-BID CONFERENCE**

**Attendees:**

**ELPIDIO D. LUCERNAS, JR., BAC**  
Chairperson  
**RUTH D. ANTATICO, BAC Vice-Chairperson**  
**CECILIE Y. CELESTIANO, BAC Member**  
**ANTONIO B. GUJELING, BAC Member**  
**VILMA A. LOZANO, BAC Member**  
**JANELE DESIREE J. DIOQUINO, TWG Chair**  
**POL PABLITO P. GAMOTIN, TWG Member**  
**MARIA FE E. VILLAMOR, TWG Member**  
**KEVIN J. CHIANG, TWG Member**  
**AIKO M. GUILLERO, Secretariat Chair**  
**GRAZIELLA L. GAMAYON, Secretariat**  
Member  
**NOREEN A. GUMATAY, Secretariat Member**  
**GILDA GLENN S. CUBITA, Secretariat**  
Member  
**KENNETH JOHN Y. CELESTIANO, Secretariat**  
Head  
**CHRISTIAN ASPIRAS, Secretariat Member**  
**MARY NATALIE E. CASTILLANO, Secretariat**  
Member

**ROBERT C. CORTES, Markbuilt Enterprises**  
& Const.  
**A. CAPAL, Millenium Builders**  
**CARIYONG HADJIMALIC, CDH Construction**  
**POL A. JO, Mortar Masters & Const. Builders**  
**JACKELOU S. DEPEÑA, Road Edge Trading**  
**MARILU M. TAN, Petrina Const.**  
**DABS MANGOTARA, Sicario Builders**  
**MICHAEL JAMES OGA, Caliber**  
**RAMIL EUSEBIO, Maq Construction**  
**MICHAEL D. UY, ZLA Builders**  
**A. OBSIANA, Jituwer Const.**  
**CORAZON PADAWAN, Pagadian Agg. &**  
Mktg.  
**RAUL MAMAWAG, Mamawag Const.**  
**ISAH D. ISMAIL, Alqaod Const. & Supply**  
**AHSAN D. ISMAIL, Ahmadi Builders**  
**ABDULRAHIM P. PAUNTE, LDS IMO Engr.A**  
**CRYSTAL GALE BELLA, BIMO Engr.A**

The Pre-Bid Conference for the following projects held at NIA-10 Regional Office Conference Room, Villarín St., Carmen, Cagayan de Oro City was called to order at 2:00 PM on **December 6, 2019** and was presided by BAC-Vice Chairperson Ruth D. Antatico:

Name of Project	Contract Ref.No.	ABC (Php)	Work Description
1. Ditsaan-Ramain River Irrigation Project	CW-LDS-GAA-2020-DITSAAN	25, 698, 079.01	Construction of Bench Flumes and Structures Works of Ditsaan-Ramain RIP
2. Rugnan River Irrigation System	CW-LDS-RRENIS-2020-RUGNAN	22, 504, 157.38	Construction of Canal Lining and Structure of Rugnan RIS
3. Maguing Communal Irrigation Project	CW-LDS-SIP-2020-MAGUING	18, 063, 919.79	Construction of Diversion, Canal Lining and Structure of Maguing CIP
4. Hagpa Communal Irrigation Project	CW-BUK-SIP-2020-HAGPA	77, 535, 329.38	Construction of Irrigation Facilities, Proposed Bench Flume, Clearing & Grubbing & It's Appurtenant Structures of Hagpa CIP



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5. Ditsaan-Ramain River Irrigation Project	GOODS-LDS-GAA-2020-DITSAAN	5,369,995.00	Supply & Delivery of Construction Materials of Ditsaan-Ramain RIP
6. Rugnan River Irrigation System	GOODS-LDS-RRENIS-2020-RUGNAN	5,565,489.00	Supply & Delivery of Construction Materials of Rugnan RIS
7. Maguing Communal Irrigation Project	GOODS-LDS-SIP-2020-MAGUING	6,853,455.00	Supply & Delivery of Construction Materials of Maguing CIP
8. Tongan-Tongan Communal Irrigation System	GOODS-LDS-RRECIS-2020-TONGAN	4,266,717.00	Supply & Delivery of Construction Materials of Tongan-Tongan CIS

The BAC Vice-Chairperson Antatico shared to the group the purpose of the Pre-Bid Conference to discuss the technical and financial components of the contract to be bid and address prospective bidders' questions to minimize the occasion of disqualification for non-compliance with the bidding requirements:

1) Business Matters

- BAC Vice-Chairperson delegated the reading items to the Secretariat Mr. Celestiano that comprise in the Philippine Bidding Documents:
  - Invitation to Bid
  - Bid Data Sheet
  - Checklist of technical and financial components
    - For Contractors Accreditation Board (PCAB) License, a bidder must have a minimum size range as stated in the ITB for each project.
    - Format and signing of Bids
    - Sealing and Marking of Bids
- BAC Vice-Chairperson Antatico delegated the reading of the Masterlist of Work Items/Scope of Work and Bill of Quantities of the projects to the representatives of Lanao del Sur IMO, and BIMO:
  - He emphasized that Rugnan RIS is an existing project.
  - Also noted that all project in LDS IMO are accessible.
  - She emphasized that Hagpa has tunnel which requires massive excavation.
  - BIMO to accompany the bidders for site inspection.

2) Noted queries/comments/reactions from the BAC, IMO representative and bidders:

- The BAC Vice-Chairperson reminded the group especially the prospective bidders to attached required documents as to the Technical and Financial components of the bid especially on its Statement of Largest Completed Contract and ALL on-going projects with government and private.
- All "Medium A" size range has been changed to "Small B" and the "Medium B" to "Medium A". Funding Source was also changed to National Expenditure Program for 2020 from General Appropriations Act (GAA) 2020. Bid Bulletin has been posted in PhilGeps days ahead from the Pre-bid conference.



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- The prospective bidders clarified if they can still participate with “no experience”. BAC answered no because SLCC attachment is required hence there is a need for an experience.
- BAC Vice-Chairperson emphasized that there will be no subcontracting allowed.
- BAC also emphasized that the contractors must have its own survey team and equipment and should not rely on the NIA surveyors. NIA surveyors will accompany the survey team of the contractor but will not do the surveying.
- The group acknowledged the arrival of the BAC Chairperson.
- The BAC Chairperson as well reminded the group to comply the documents as required to avoid disqualification.
- BAC Chairperson reminded on the “No Contact Rule” policy after bid opening until award of the project.

There being no other remaining topics for discussion, the Pre-bid Conference for the above-mentioned projects adjourned 4:25 PM.

Prepared by:

MARY NATALIE E. CASTILLANO  
BAC Secretariat Unit

Checked by:

KENNETH JOHN V. CELESTIANO  
Head, BAC Secretariat Unit

Approved by:

ELPIDIO D. LUCERNAS, JR.  
Chairperson, BAC