



Republic of the Philippines
National Irrigation Administration
(Pambansang Pangasiwaan ng Patubig)
Regional Office No. X - Northern Mindanao
Cagayan de Oro City

MINUTES OF THE PRE-BID CONFERENCE

Attendees:

ELPIDIO D. LUCERNAS, JR., BAC Chairperson	NOREEN A. GUMATAY, Secretariat Member
RUTH D. ANTATICO, BAC Vice-Chairperson	GILDA GLENN S. CUBITA, Secretariat Member
CECILIE Y. CELESTIANO, BAC Member	KENNETH JOHN Y. CELESTIANO, Secretariat Unit Head
ANTONIO B. GUJELING, BAC Member	CHRISTIAN ASPIRAS, Secretariat Unit Member
VILMA A. LOZANO, BAC Member	MARY NATALIE E. CASTILLANO, Secretariat Unit Member
JANELE DESIREE J. DIOQUINO, TWG Chair	MARYLL FLEXI G. DEVERA, CEST Inc.
POL PABLITO P. GAMOTIN, TWG Member	JOHN PAUL S. DELA CRUZ, CEST Inc.
MARIA FE E. VILLAMOR, TWG Member	
KEVIN J. CHIANG, TWG Member	
AIKO M. GUILLERO, Secretariat Head	
GRAZIELLA L. GAMAYON, Secretariat Member	

The Pre-Bid Conference for the following feasibility study & detailed engineering held at NIA-10 Regional Office Conference Room, Villarin St., Carmen, Cagayan de Oro City was called to order at 9:30 AM on **December 18, 2019** and was presided by BAC Chairperson Elpidio D. Lucernas, Jr.:

Name of Project	Contract Ref.No.	ABC (Php)	Work Description
1. Detailed Engineering Design for Delapa Reservoir Irrigation Project	CS-BUK-FSDE-2018/2019-DELAPA	11,367,000.00	Detailed Engineering Design for Delapa Reservoir Irrigation Project
2. Detailed Engineering Design of Kapatagan Valley Integrated Irrigation Project	CS-LDN-FSDE-2017/18-KAPATAGAN	8,095,000.00	Detailed Engineering Design of Kapatagan Valley Integrated Irrigation Project
3. Feasibility Study of Sultan Naga Dimaporo Small Reservoir Irrigation Project	CS-LDN-FSDE-2018-MAGUING	11,310,835.41	Feasibility Study of Sultan Naga Dimaporo Small Reservoir Irrigation Project

The BAC Chairperson Lucernas shared to the group the purpose of the Pre-Bid Conference to discuss the technical and financial components of the contract to be bid and address prospective bidders' questions to minimize the occasion of disqualification for non-compliance with the bidding requirements:

1) Business Matters

- BAC Chairperson delegated the reading items to the Secretariat Mr. Celestiano that comprise in the Philippine Bidding Documents:
 - Bid Data Sheet



Republic of the Philippines
National Irrigation Administration
(Pambansang Pangasiwaan ng Patubig)
Regional Office No. X – Northern Mindanao
Cagayan de Oro City

- Secretariat emphasized Section 6.2 of Bid Data Sheet that subcontractors must be eligible.
- Section 18 of the Bid Data Sheet is for bid bulletin, changing the informations for submission to:
 - NIA Region 10, Villarin St., Carmen, CDO
 - Submission of bid and bid opening is to be announced.

➤ Terms of Reference

- Kapatagan Valley Integrated Irrigation Project Approved Budget for the Contract on Terms of Reference is different from the Bid Data Sheet. This issue is subject for bid bulletin.

2) Noted queries/comments/reactions from the BAC, IMO representative and bidders:

- CEST, Inc. requested for a complete feasibility study so they can work on the methodology and the data for the detailed engineering as well. NIA to give the feasibility study of KVIIP to CEST within this month.
- CEST can add experts in the study if needed provided that they will send a formal request to NIA. But it was emphasized that a minimum of 11 experts are needed in the study.
- CEST must include seismic activities in their study as per NIA instruction.
- Timeline mentioned in Section 41.1 of the Terms of Reference is changed from four (4) months to eight (8) months. (For bid bulletin) In result, deliverable and timeline are subject to change.
- BAC Chairperson emphasized that proposals must be book bound with tabbing, ring bound will not be accepted.
- NIA to give out checklist to CEST for the proper sequencing of documents in the proposal. Bids should have 1 original copy and 2 copies (non-original).

There being no other remaining topics for discussion, the Pre-bid Conference for the above-mentioned projects adjourned 11:32 AM.

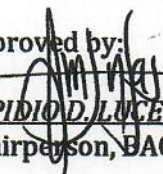
Prepared by:


MARY NATALIE E. CASTILLANO
BAC Secretariat Unit

Checked by:


KENNETH JOHN M. CELESTIANO
Head, BAC Secretariat Unit

Approved by:


ELPIDIO D. LUCERNAS, JR.
Chairperson, BAC